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MyGreenbeltDentist@gmail.com

APPOINTMENT POLICY

Confirmation-

All appointments must be confirmed 24hrs in advance. You will get a text message 48hrs before your scheduled appointment. **(You cannot cancel or reschedule via text.)** Please call us. We will make a courtesy call a day before if text is not confirmed. If we are unable to speak with you, we reserve the right to double-book your appointment.

Cancellations-

If you cannot make your dental appointment, please call the office at least one day before your scheduled appointment time. This helps us to fill the time with someone who has been waiting for care. **Failure to cancel an appointment with less than 24hrs notice will result in \$60 fee charge to your account.** If you fail your appointment twice, we will no longer pre-schedule any appointments.

Signature of Patient/Guardian _____

Date _____

